



10th December 2020

Dear Parents/Carers,

We hope you all stay safe over the Christmas break.

In the event that a Place Farm pupil has a positive covid-19 test result after the term ends, we still need you to let us know please, so we can inform anyone who was in contact with them at school, that they need to self-isolate.

From 4pm on Friday 18th December, the school office will be closed, so please contact the Trust Offices and leave the following message/email the following:

1. My child attends Place Farm Primary Academy
2. My child's name is xxxx xxxx and is in Class xxx Year xxx
3. My child first displayed symptoms on xx (day)
4. I received a positive test result on xx (date)
5. My name is xxxx
6. My telephone number is xxxx

The Trust will contact one of the Senior Leadership Team from Place Farm. We will seek advice and where necessary we will get in contact with any affected families via Class Dojo. Please do check Class Dojo regularly.

Please contact:

- covidtestreport@unitysp.co.uk
- 01440 333400 - option 8 between 4.00pm 18th December and 5pm 24th December

Saturday 19 th December	Sunday 20 th December	Monday 21 st December - Thursday 24 th December
Parents use contact details above. School will notify individuals within respective bubble who may have come into contact on Thursday 17 th and Friday 18 th December. Notified individuals will have to self-isolate for 14 days	Parents use contact details above. School will notify individuals within respective bubble who may have come into contact on Friday 18 th December. Notified individuals will have to self-isolate for 14 days	Unless testing was delayed following onset of symptoms, case was not in setting and therefore there is no need to contact school.

With many thanks for your support with this.

Kind regards

Mrs Sendall
Headteacher