

Friday 12th June 2020

Dear Parents and Carers,



Transition Information

I wanted to provide you with more details, following my letter dated 4th June 2020. We are planning to hold transition days for all pupils in EYFS to Year Five, spread across the final two weeks of the summer term. Children will be in their new classrooms, with their new teachers for the four days that they are invited into school. We will be sending to you your child's end of year reports during the week beginning 29th June, and at that point we will be in a position to inform you of your child's teacher for next year.

To ensure that we can maintain pupil and staff safety, we will be inviting half of each class in at a time, please see the days, dates, pick-up and drop-off times for your child/children* below. You will be notified on Class DoJo on Monday 15th June whether your child is in Group A or Group B.

Monday 6 th and Tuesday 7 th July Monday 13 th and Tuesday 14 th July		Thursday 9 th and Friday 10 th July Thursday 16 th and Friday 17 th July		Drop off times	Pick up times	Drop off and pick up places
Current class	Group A Parents will be notified of their group by private message on Class Dojo	Current class	Group B Parents will be notified of their group by private message on Class Dojo			
0AP		0AP		8.30am	2.30pm	Queue outside the gate to EYFS Outdoor Area
0LP		0LP		8.40am	2.40pm	Queue outside the gate to EYFS Outdoor Area
1SP		1SP		8.50am	2.50pm	Queue outside the gate to EYFS Outdoor Area
1EB		1EB		9.00am	3.00pm	Queue outside the gate to EYFS Outdoor Area
2KL		2KL		8.50am	2.50pm	Queue down the hill on Crowland Road, towards the mini roundabout
2DG		2DG		9.00am	3.00pm	Queue down the hill on Crowland Road, towards the mini roundabout
3CS		3CS		8.50am	2.50pm	Queue outside the doors at the side of the school hall
3DG		3DG		9.00am	3.00pm	Queue outside the doors at the side of the school hall
4KMc		4KMc		8.50am	2.50pm	Queue up the hill on Crowland Road, towards Castle Lane
4KM		4KM		9.00am	3.00pm	Queue up the hill on Crowland Road, towards Castle Lane
5RB		5RB		9.10am	3.10pm	Queue down the hill on Crowland Road, towards the mini roundabout
5SL		5SL		9.20am	3.20pm	Queue down the hill on Crowland Road, towards the mini roundabout
Rainbow Class		Rainbow Class		9.10pm	3.10pm	Queue outside the doors at the side of the school hall
				8.30am	2.30pm	*If you have more than one child in more than one year group - queue down the hill on Crowland Road, towards the mini roundabout
EYFS New Entrants: separate transition arrangements to be shared shortly						

Year Six pupils:

Year Six pupils will begin their transition work next week in school with Mr Wade, and although Year Six pupils will not be in school after Friday 26th June, we will continue to support them via Class DoJo and Mr Wade, Mrs McConnell, Mrs Farrant and Mrs Barton will be able to phone you should you have any questions or if your child needs support with anything. We will be working closely with the local secondary schools to support with transitions. There is a separate letter from Castle Manor being sent to you today, and when I have more information from Samuel Ward, I will also share this with you.

Drop-off and Pick-up protocols:

Please remember that we are continuing to stagger pick up and drop off times to reduce congestion on site and to keep everyone as safe as possible. To minimise the number of people, close to the school, please ensure that only one adult brings your child to school and collects them at the end of the day. If you need to get a message to your child's teacher, please telephone the Office on 01440 702836. You can also send a message via Class Dojo, but please be aware that Teachers will have limited opportunities to respond, during the school day.

Please follow the same social distancing procedures when you drop off and come to collect your child, at the end of the day. Children will be dismissed via the same route that they arrived at school. To minimise the number of adults near the school, please arrive promptly, but not early, and please ensure that you depart promptly, as different groups are dismissed at different times. Two metre 'queuing lines', similar to those used in supermarkets, will be marked out.

Uniform requirements

As the Government has advised that clean clothes should be worn daily, children do not need to wear school uniform.

Lunches

Pupils can either bring their own packed lunch, or have one prepared by Vertas. This is free for pupils who receive Free School Meals, but is the cost of a school dinner for others. If you are claiming free school meals and are in receipt of the Edenred vouchers, please provide your own packed lunch to maintain entitlement to this benefit. All children will need their named drink bottle, but no other items from home.

Please remember that if your child is unwell, or showing any potential symptoms of Coronavirus, please DO NOT bring them to school.

You will have heard of the Test and Trace system that we are all being asked to follow. Here is a diagram which explains the system:

If you have a question about our plans for transition, please email admin@placefarm.org.uk, contact the school office on 01440 702836 or message your child's Teacher, via Class DoJo.

Thank you very much for your continued support and understanding.

Yours sincerely,

Mrs Jane Sendall

Headteacher

